

Declaring a major or pre-major:

Step 1. Go to https://esign.wwu.edu/forms/Registrar/major_decl_and_change_9.aspx



- Students must meet the specific declaration requirements for their intended major prior to completing this form. All major requirements, including declaration requirements, are set by the academic department. Refer to the **How to Declare** information in the [WWU Catalog Programs of Study](#) for the specific declaration requirements for your intended major.
- **Student:** Use this form to declare or change a major in a college other than the College of Business and Economics (CBE). To declare or change a major in CBE, select the appropriate web form from the links below.

College of Business and Economics (CBE):

- [CBE Application for Admission/Declaration](#)
- [CBE Major/Concentration Change Form](#)
- [CBE Double Major/Concentration/Degree Form](#)

All Other Colleges:

Use this form to declare or change your major. Complete **SECTION I: Student Information**. Refer to the **Routing Instructions** section below to route the form.

- Esign forms are not automatically routed. Each recipient must authorize the Web Form and submit it to the next recipient (see Routing Instructions below). The student may verify routing to ensure the recipients have authorized registration and forwarded the Web Form. The status of the Web Form can be tracked through the [Web Form Finder](#).
- By initiating this Web Form, the student takes full responsibility for completion of routing.
- This Web Form is only for undergraduate students.

Declaring a major or pre-major:

Step 2. Fill out Section I. Student information

Example form for declaring a **pre-major** (see example for declaring a major on the next page)

SECTION I: Student Information

Student W#: W0XXXXXX Last Name: Covey First: Kevin
Student Email: coveyk@wwu.edu Student Phone (include area code): _____

I have been admitted to Fairhaven College of Interdisciplinary Studies: No ▼

I wish to (all fields required):

Declare my first Pre-major: Yes ▼
Declare my first Major: No ▼

← Settings for declaring your first pre-major

Add an Additional Major or Pre-major (Do not replace existing Major or Pre-major): No ▼

Change Major or Pre-major (Replace previous/existing Major or Pre-major): No ▼

If yes, indicate previous Major or Pre-major: _____

Drop Major or Pre-major: No ▼

If yes, indicate Major or Pre-major to be dropped: _____

Student Comments (optional):

I would like to declare a physics/mathematics - secondary education pre-major
OR
I would like to declare a physics pre-major, with an emphasis in astronomy & astrophysics
OR
I would like to declare a geophysics pre-major
OR
I would like to declare a physics pre-major

← Please also include a short sentence saying what pre-major you would like to declare.

(several examples provided, but your answer may differ)

Declaring a major or pre-major:

Step 2. Fill out Section I. Student information

Example form for declaring a **major** (see example for declaring a pre-major on the page before)

SECTION I: Student Information

Student W#: W0XXXXXX Last Name: Covey First: Kevin
Student Email: coveyk@wwu.edu Student Phone (include area code): _____

I have been admitted to Fairhaven College of Interdisciplinary Studies: No

I wish to (all fields required):

Declare my first Pre-major: No

Declare my first Major: Yes

Settings for declaring your first pre-major

Add an Additional Major or Pre-major (Do not replace existing Major or Pre-major): No

Change Major or Pre-major (Replace previous/existing Major or Pre-major): No

If yes, indicate previous Major or Pre-major: _____

Drop Major or Pre-major: No

If yes, indicate Major or Pre-major to be dropped: _____

Student Comments (optional):

I would like to declare a physics/mathematics - secondary education major
OR
I would like to declare a physics major, with an emphasis in astronomy & astrophysics
OR
I would like to declare a geophysics major
OR
I would like to declare a physics major

Please also include a short sentence saying what pre-major you would like to declare.

(several examples provided, but your answer may differ)

Declaring a major or pre-major:

Step 3. Submit to the physics department office

Signatures and Attachments



The submitter must enter the email address of the person to send the form to for further processing. Press **SUBMIT** to send it.

You have been automatically authenticated from MyWestern. If the information below is incorrect, please contact the ATUS Helpdesk at 650-3333.

(As Submitter of this form I want to receive email notifications everytime an action is taken.)

Name: *Kevin Covey*

ID # **W01210462**

Email To:

(The **Email To** field is ignored for the **SAVE** and **ATTACH** form actions.)

Enter the main department email address here...

Then press submit

Declaring a major or pre-major:

Step 4. Once the department sends the 'welcome to the major' message, ask to meet with your adviser to review the classes you've taken and what you are planning to take next quarter.

Also watch your email & the department's bulletin board for info about talks, club meetings, etc.

That's it!